



PACT FOR PRESENTATION FEEDBACK

PRESENTER'S NAME:	REVIEWER'S NAME		
PACT CRITERIA	EXCEPTIONAL	PROFICIENT	EMERGING
PURPOSE: Introduces the purpose of the presentation clearly and creatively; provides an accurate and complete explanation of key concepts and theories; draws upon relevant research and examples as appropriate.			
AUDIENCE: Tone and style are appropriate for the audience; the presentation is organized to get and keep the audience's attention.			
CONVENTIONS: Keeps time constraints in mind (within 1 minute of allotted time); graphics reinforce the main message; visual aids were colorful and large enough to be seen even in the back of the room; no misspellings or grammatical errors; delivery is confident, with good volume and steady rate.			
TROUBLE-SHOOTING: What distracts or needs to be polished? For instance: <ul style="list-style-type: none"> Proofread slides (or other media) to avoid distracting errors Work on visuals to be sure slides (or other media) are visible and clear Practice timing to avoid being rushed or going over Memorize key points to maintain more eye contact and rely less on notes Practice volume, pace, and expressive delivery Consider appearance in terms of the occasion and the audience 			
SUMMARY COMMENT (praise/question/polish):			